

CITY OF COOPERSVILLE
REGULAR DOWNTOWN DEVELOPMENT AUTHORITY MEETING
Coopersville City Hall; 289 Danforth Street, Coopersville, Michigan

JANUARY 10, 2017

Chairman Koch called the meeting to order at 5:15 P.M.

Roll Call

Present

Board member Beers*
Board member Cooper
Board member DeJong
Board member DuPilka*

Chairman Koch
Board member Veldman
Director Patrick
Marketing Director Richardson

Absent

Board member Schmidt
Board member Slater
Board member Spoelman
Board member Hanenburg
Pro Tempore Verseput

*Board members Beers and DuPilka arrived at 5:16 P.M.

Motion was made by Board Member Veldman to approve the absences of Board Members Schmidt, Slater, Spoelman, Hanenburg, and Verseput from the January board meeting. Seconded by Board Member DeJong. Motion carried unanimously.

Agenda

Motion was made by Board member Veldman to approve the agenda as presented. Board member DeJong seconded. Motion carried.

Minutes

Board member Veldman moved to approve the November 9, 2016 regular meeting minutes as presented. Board member Cooper seconded. Motion carried.

Citizen Input and Suggestions

Chairman Koch opened the floor to citizen input and suggestions.

Assistant City Manager Jonathan Seyferth was present to share information concerning the Master Planning Focus Groups and Community meeting which was scheduled for Monday, January 16. He stated that they are seeking volunteers to give feedback on specific areas (transportation, recreation, neighborhoods, and downtown) among general comments, ideas, and opinions. If Board members and others are not able to attend, there is a way to give feedback electronically at either Facebook or Coopersville.mysidewalk.com.

Scheduled Guests

There were none.

Petitions and Communications

DDA Treasurer presented the Monthly Revenue and Expenditure Report for November 2016, detailing the different incomes and expenditures. Motion was made by Board Member DuPilka to receive and file. Seconded by Board Member DeJong. Motion carried unanimously.

Treasurer Keri Rogers presented the Annual Report for Calendar Year 2015, which is a required statement for publishing in the local newspaper and also a required filing for the State of Michigan. It was published in the December 2016 issue of the Coopersville Observer. Motion to receive and file the report was made by Board Member Cooper. Motion was seconded by Board Member Beers. Motion carried unanimously.

Motion was made by Board Member DuPilka to approve the expenditure by P.M. Blough for the Pocket Park plans totaling \$2,334.50. Seconded by Board Member DeJong. Motion carried unanimously.

Director Patrick updated the Board on Pocket Park: the RFP is complete except for final details concerning the pavilion's electrical. Once those are set, the RFP will go out.

DDA Committee updates:

1. Development Committee – No report.
2. Finance Committee – No report.
3. Marketing Committee – Marketing Director Richardson mentioned that she hasn't heard any big complaints about the snow removal.

Board member DuPilka motioned to accept and file the January Information Packet, which consisted of: the Joint City Council, Planning Commission, and DDA Meeting draft minutes dated December 12, 2016; Coopersville Area Historical Society January 2017 Newsletter; and Monthly Permits Issued December 2016. Board member Cooper seconded. Motion carried unanimously.

Citizen Input and Suggestions

There were none.

DDA Director's Comments

Director Patrick asked that board members continue to read the Non-Agenda items of the packet as they are projects that indirectly affect the DDA but are significant.

Marketing Director's Comments

Marketing Director Richardson stated:

- Lights still have not gone up on West Randall but will do it in the spring when the weather breaks.
- Banner Day planning is underway.
- January 26th is the next DDA Happy Hour at Pro Karate's new location at the Roundabout.

Board Member's Comments

Board member DeJong brought his grandkids for a packed ride on the Santa train and thanked Board Member DuPilka for putting on a memorable experience. He was surprised and impressed to learn that the train drew people from all over Michigan.

Chairman Koch's Comments

Chairman Koch had no comments.

Adjournment

Board member DeJong moved to adjourn the meeting. Board member Veldman seconded. Motion carried. The meeting adjourned at 5:39 P.M.

Chairman Bob Koch/Pro Tempore Verseput