

CITY OF COOPERSVILLE
REGULAR DOWNTOWN DEVELOPMENT AUTHORITY MEETING
Coopersville City Hall; 289 Danforth Street, Coopersville, Michigan

August 14, 2018

Chairman Koch called the meeting to order at 5:15 P.M.

Roll Call

Present:

Board Member Beers

Board Member Cooper

Board Member Hanenburg

Board Member Hubert

Chairman Koch

Pro Tempore Veldman

Board Member Ver Berkmoes – arrived at 5:58 P.M.

Board Member Slater

Interim Director Seyferth

Absent:

Board Member Du Pilka

Board Member Kelly

Board Member Schmidt

Motion by Board Member Veldman with second by Board Member Hubert to excuse the absence of Board Member Schmidt. Motion carried unanimously.

Agenda

Motion was made by Board Member Slater with second by Board Member Hubert to approve the agenda as presented. Motion carried unanimously.

Minutes

Motion was made by Board Member Hanenburg with second by Board Member Cooper to approve the July 10, 2018 regular meeting minutes as presented. Motion carried unanimously.

Citizen Input and Suggestions None

Scheduled Guests

Matt Levandoski of Prein & Newhof presented a concept blending the previous two concepts of the Walk-through Park on Main Street. The estimated cost of the full version is \$395,650.00. The project could be constructed in phases. Phase I includes the simplified structure and all surface paving for an estimated cost of \$252,450.00

Petitions and Communications

Motion was made by Board Member Veldman with second by Board Member Slater to advertise the Request for Proposal for a two-year contract for snow plowing services that includes a 1” snow trigger from 10pm – 8am and a 2” trigger from 8am – 10pm. Motion carried unanimously.

Petitions and Communications continued

Motion was made by Board Member Veldman with second by Board Member Cooper to approve the two (2) quotes received from 1. Standard Electric for \$46,983 to purchase new light poles for the North DDA and 2. Hersch Service Co LLC for \$18,000 to install the poles. Motion carried unanimously.

Motion by Board Member Cooper with second by Board Member Slater to approve the final payment to GM Contracting for \$30,551.11 for the pocket park construction. Motion carried unanimously.

Discussion was held on which board members would like to be on an interview committee for the part-time DDA Director position. Board Member Hubert, Board Member Slater and Chairman Koch have volunteered.

Discussion was held on a new mission statement for the Downtown Development Authority. No new information at this time.

Committee Reports

Development Committee – No updates.

Financial & Maintenance Committee – No updates.

Marketing & Snow Removal/Refuse Committee – No updates.

Motion by Board Member Hanenburg with second by Board Member Hubert to receive and file the DDA information packet. Motion carried unanimously.

Citizen Input and Suggestions None

DDA Director's Comments

Director Seyferth informed the DDA Board of the following items:

Monday August 20 is the DDA Business After-Hours event hosted by Coopersville Area Community Foundation from 5:00-7:00PM.

Filming for a future commercial/ad is taking place tomorrow.

Board Member's Comments

Board Member Beers had no comments.

Board Member Cooper had no comments.

Board Member Hanenburg had no comments.

Board Member Hubert had no comments.

Board Member Slater showed a newspaper Sparta Today which is published with great cooperation between the Chamber, DDA & Rotary promoting events. Would like to see more activity such as Sparta is doing within Coopersville and is interested to see the new DDA Director take on that challenge.

Board Member Ver Berkmoes has received complaints/questions from citizens regarding smoking in the pocket park and dog droppings. She also questioned who pays for the water. The DDA pays for the water used in the pocket park.

Chairman Koch's Comments

Chairman Koch has requested the new city manager consider coordinating a lunch between the chamber, DDA and Rotary to start fostering more cooperation. Chairman Koch also inquired to the possibility of all board terms set to expire in July.

Adjournment

Board Member Hanenburg moved to adjourn the meeting. Board Member Slater seconded. Motion carried. The meeting adjourned at 6:09 P.M.

Chairman Bob Koch/Pro Tempore Veldman