

CITY OF COOPERSVILLE  
REGULAR DOWNTOWN DEVELOPMENT AUTHORITY MEETING  
Coopersville City Hall; 289 Danforth Street, Coopersville, Michigan

November 13, 2018

Chairman Koch called the meeting to order at 5:15 P.M.

**Roll Call**

**Present:**

Board Member Cooper

Board Member Schmidt

Board Member Hubert

Board Member Kelly

Interim Director Seyferth

Board Member Slater

Pro Tempore Veldman

Board Member Ver Berkmoes

Chairman Koch

**Absent:**

Board Member Beers

Board Member Du Pilka

Board Member Hanenburg

Motion by Board Member Schmidt with second by Board Member Hubert to excuse the absence of Board Member Hanenburg. Motion carried unanimously.

**Agenda**

Motion was made by Board Member Veldman with second by Board Member Ver Berkmoes to approve the agenda as presented. Motion carried unanimously.

**Minutes**

Motion was made by Board Member Slater with second by Board Member Kelly to approve the September 11, 2018 regular meeting minutes as presented. Motion carried unanimously.

**Citizen Input and Suggestions** None

**Scheduled Guests** None

**Petitions and Communications**

Motion made by Board Member Slater with second by Board Member Hubert to receive and file the annual financial report. Motion carried unanimously.

Motion made by Board member Vedman with second by Board Member Schmidt to receive and file the quarterly financial report. Motion carried unanimously.

Discussion was held on the proposed Walk-Through Park.

**Petitions and Communications continued**

Interim Director, Seyferth has explored the local vendor Bakker Metal Fabrication LLC for the walk-through park steel structure. An Initial estimate indicate savings are possible dependent upon the final engineered drawings. Seyferth will request Matt from Prein & Newhof to return during the December meeting to discuss the next steps.

**Committee Reports**

Development Committee – No updates.

Financial & Maintenance Committee – There was a discussion about the dumpster usage. Seyferth will go back and look through past information regarding the do’s and don’ts of dumpster usage.

Marketing & Snow Removal/Refuse Committee – Board Member Schmidt inquired about the possibility of naming the pocket park. Seyferth will research a possible process and logistics of naming the park.

Motion by Board Member Hubert with second by Board Member Slater for Seyferth to reach out to the snowplow contractor about the possibility of changing the contract from a 2” snow trigger to a 1” snow trigger at a cost not to exceed \$3,500.00. Motion carried unanimously.

**DDA Information Packet**

Motion by Board Member Slater with second by Board Member Schmidt to receive and file the DDA information packet. Motion carried unanimously.

**Citizen Input and Suggestions** None

**DDA Director’s Comments**

Interim Director Seyferth informed the DDA Board there will not be joint meeting held this December but the DDA will have a regular meeting.

**Board Member’s Comments**

Board Member Schmidt – The lighted snowflakes are going up and really look good.

Board Member Slater – Slater has sold the business and is retiring from full-time work 12/31/18.

Board Member Ver Berkmoes – Requested that the DDA obtain a Christmas tree for the pocket park. She has the base for the tree and lights.

Board Member Hubert – Greg is doing a fantastic job and is always working hard.

Board Member Veldman – Inquired if the DDA job was posted. Interim Director Seyferth informed the Board that the ad for a new DDA Director was published in the Coopersville Observer and was posted on the DDA’s website. He is coordinating an interview soon.

**Adjournment**

Board Member Schmidt moved to adjourn the meeting. Board Member Veldman seconded. Motion carried. The meeting adjourned at 6:06 P.M.

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Chairman Bob Koch